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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT

By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

| Wage Determination No.: 2005-2331 | Revision No.: 10

Shirley F. Ebbesen Division of Director Wage Determinations

Vage Determinations | Date Of Revision: 06/15/2010

States: Arizona, Nevada

Area: Arizona County of Mohave

Nevada Counties of Clark, Esmeralda, Lincoln, Nye

Fringe Benefits Required Fo	llow the Occupational Listing	
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.49
01012 - Accounting Clerk II		16.26
01013 - Accounting Clerk III		18.19
01020 - Administrative Assistant		21.20
01040 - Court Reporter		19.97
01051 - Data Entry Operator I		12.72
01052 - Data Entry Operator II		15.23
01060 - Dispatcher, Motor Vehicle		15.24
01070 - Document Preparation Clerk		12.73
01090 - Duplicating Machine Operator		12.73
01111 - General Clerk I		12.93
01112 - General Clerk II		14.11
01113 - General Clerk III		15.83
01120 - Housing Referral Assistant		20.62
01141 - Messenger Courier		11.48
01191 - Order Clerk I		12.53
01192 - Order Clerk II		13.86
01261 - Personnel Assistant (Employment) I		16.36
01262 - Personnel Assistant (Employment) II		18.30
01263 - Personnel Assistant (Employment) III		20.41
01270 - Production Control Clerk		19.21
01280 - Receptionist		12.42
01290 - Rental Clerk		12.93
01300 - Scheduler, Maintenance		16.53
01311 - Secretary I		16.53
01312 - Secretary II		18.49
01313 - Secretary III		20.62
01320 - Service Order Dispatcher		14.55
01410 - Supply Technician		21.70
01420 - Survey Worker		15.69
01531 - Travel Clerk I		13.26
01532 - Travel Clerk II		14.08
01533 - Travel Clerk III		15.10
01611 - Word Processor I		14.01

01612 - Word Processor II	15.72
01613 - Word Processor III	17.59
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	23.16
05010 - Automotive Electrician	19.42
05040 - Automotive Glass Installer	18.81
05070 - Automotive Worker	18.81
05110 - Mobile Equipment Servicer	17.19
05130 - Motor Equipment Metal Mechanic	20.23
05160 - Motor Equipment Metal Worker	18.81
05190 - Motor Vehicle Mechanic	19.73
05220 - Motor Vehicle Mechanic Helper	16.39
05250 - Motor Vehicle Upholstery Worker	18.01
05280 - Motor Vehicle Wrecker	18.81
05310 - Painter, Automotive	19.42
05340 - Radiator Repair Specialist	18.81
05370 - Tire Repairer	15.78
05400 - Transmission Repair Specialist	20.23
07000 - Food Preparation And Service Occupations	20.23
07010 - Baker	13.83
07041 - Cook I	13.62
07042 - Cook II	15.12
07070 - Dishwasher	10.94
07130 - Food Service Worker	11.99
07210 - Meat Cutter	16.52
07260 - Waiter/Waitress	10.52
09000 - Furniture Maintenance And Repair Occupations	10.74
09010 - Electrostatic Spray Painter	18.45
09040 - Furniture Handler	15.34
09080 - Furniture Refinisher	17.07
09090 - Furniture Refinisher Helper	16.15
09110 - Furniture Repairer, Minor	17.74
09130 - Upholsterer	20.46
11000 - General Services And Support Occupations	20.10
11030 - Cleaner, Vehicles	10.24
11060 - Elevator Operator	10.24
11090 - Gardener	14.77
11122 - Housekeeping Aide	12.62
11150 - Janitor	12.59
11210 - Laborer, Grounds Maintenance	12.59
11240 - Maid or Houseman	12.59
11240 - Maid of Houseman	11.69
11270 - Tractor Operator	13.67
11330 - Trail Maintenance Worker	12.59
11360 - Window Cleaner	13.56
12000 - Health Occupations	13.30
12010 - Ambulance Driver	19.15
12010 - Ambulance Driver 12011 - Breath Alcohol Technician	19.13
	24.02
12012 - Certified Occupational Therapist Assistant 12015 - Certified Physical Therapist Assistant	25.40
12020 - Dental Assistant	16.51
12025 - Dental Assistant 12025 - Dental Hygienist	34.83
12030 - EKG Technician	23.40
	23.40
12035 - Electroneurodiagnostic Technologist 12040 - Emergency Medical Technician	19.15
12071 - Licensed Practical Nurse I	17.99
120/1 - Licciiscu i iacucai ivuisc i	17.99

12072 - Licensed Practical Nurse II		20.13
12073 - Licensed Practical Nurse III		22.45
12100 - Medical Assistant		15.59
12130 - Medical Laboratory Technician		16.47
12160 - Medical Record Clerk		15.87
12190 - Medical Record Technician		17.75
12195 - Medical Transcriptionist		17.03
12210 - Nuclear Medicine Technologist		38.94
12221 - Nursing Assistant I		10.77
12222 - Nursing Assistant II		12.11
12223 - Nursing Assistant III		13.21
12224 - Nursing Assistant IV		14.83
12235 - Optical Dispenser		22.54
12236 - Optical Technician		12.88
12250 - Pharmacy Technician		16.46
12280 - Phlebotomist		15.93
12305 - Radiologic Technologist		31.88
12311 - Registered Nurse I		28.00
12312 - Registered Nurse II		34.26
12313 - Registered Nurse II, Specialist		34.26
12314 - Registered Nurse III		41.45
12315 - Registered Nurse III, Anesthetist		41.45
12316 - Registered Nurse IV		49.67
12317 - Scheduler (Drug and Alcohol Testing)		24.95
13000 - Information And Arts Occupations		22.20
13011 - Exhibits Specialist I		22.20
13012 - Exhibits Specialist II		27.51
13013 - Exhibits Specialist III		29.18
13041 - Illustrator I		20.20
13042 - Illustrator II		25.05
13043 - Illustrator III		27.64
13047 - Librarian		30.46
13050 - Library Information Technology Systems		15.52
13054 - Library Information Technology Systems Administrator		27.51
13058 - Library Technician		18.72
13061 - Media Specialist I		19.85
13062 - Media Specialist II		22.20
13062 - Media Specialist II 13063 - Media Specialist III		24.76
13071 - Photographer I		15.64
13071 - Photographer II		17.49
13072 - Photographer III		21.68
13074 - Photographer IV		26.51
13074 - Photographer V		32.08
13110 - Video Teleconference Technician		25.69
14000 - Information Technology Occupations		23.07
14041 - Computer Operator I		17.25
14042 - Computer Operator II		19.48
14042 - Computer Operator III		21.51
14044 - Computer Operator IV		23.91
14045 - Computer Operator V		26.47
14071 - Computer Programmer I	(see 1)	24.59
14071 - Computer Programmer II	(see 1)	27.37
14072 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
11101 Compater by bromb rimary but 1	(500 1)	

14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		17.25
14160 - Personal Computer Support Technician		23.91
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		29.50
15020 - Aircrew Training Devices Instructor (Rated)		35.69
15030 - Air Crew Training Devices Instructor (Pilot)		41.62
15050 - Computer Based Training Specialist / Instructor		29.50
15060 - Educational Technologist		28.49
15070 - Flight Instructor (Pilot)		41.62
15080 - Graphic Artist		23.97
15090 - Technical Instructor		19.87
15095 - Technical Instructor/Course Developer		24.31
15110 - Test Proctor		16.04
15120 - Tutor		16.04
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupat	ions	10.01
16010 - Assembler	ions	11.45
16030 - Counter Attendant		11.45
16040 - Dry Cleaner		14.81
16070 - Finisher, Flatwork, Machine		11.45
16090 - Presser, Hand		11.45
16110 - Presser, Machine, Drycleaning		
16130 - Presser, Machine, Shirts		11.45
		11.45
16160 - Presser, Machine, Wearing Apparel, Laundry		11.45
16190 - Sewing Machine Operator		15.93
16220 - Tailor		17.05
16250 - Washer, Machine		12.56
19000 - Machine Tool Operation And Repair Occupations		21.24
19010 - Machine-Tool Operator (Tool Room)		21.34
19040 - Tool And Die Maker		24.66
21000 - Materials Handling And Packing Occupations		4.7.20
21020 - Forklift Operator		15.30
21030 - Material Coordinator		19.21
21040 - Material Expediter		19.21
21050 - Material Handling Laborer		12.80
21071 - Order Filler		13.11
21080 - Production Line Worker (Food Processing)		15.30
21110 - Shipping Packer		15.06
21130 - Shipping/Receiving Clerk		15.06
21140 - Store Worker I		15.61
21150 - Stock Clerk		19.49
21210 - Tools And Parts Attendant		15.30
21410 - Warehouse Specialist		15.30
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		28.33
23021 - Aircraft Mechanic I		27.07
23022 - Aircraft Mechanic II		28.33
23023 - Aircraft Mechanic III		29.37
23040 - Aircraft Mechanic Helper		21.93
23050 - Aircraft, Painter		26.48
23060 - Aircraft Servicer		24.10
23080 - Aircraft Worker		25.17
23110 - Appliance Mechanic		24.30
23120 - Bicycle Repairer		15.78
23125 - Cable Splicer		29.84
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23130 - Carpenter, Maintenance	23.90
23140 - Carpet Layer	21.37
23160 - Electrician, Maintenance	27.33
23181 - Electronics Technician Maintenance I	22.03
23182 - Electronics Technician Maintenance II	28.30
23183 - Electronics Technician Maintenance III	29.71
23260 - Fabric Worker	21.14
23290 - Fire Alarm System Mechanic	22.50
23310 - Fire Extinguisher Repairer	20.03
23311 - Fuel Distribution System Mechanic	23.31
23312 - Fuel Distribution System Operator	19.76
23370 - General Maintenance Worker	20.17
23380 - Ground Support Equipment Mechanic	27.07
23381 - Ground Support Equipment Servicer	24.10
23382 - Ground Support Equipment Worker	25.17 20.03
23391 - Gunsmith I 23392 - Gunsmith II	20.03
23393 - Gunsmith III	24.75
23410 - Heating, Ventilation And Air-Conditioning	21.30
Mechanic	21.50
23411 - Heating, Ventilation And Air Contditioning	22.29
Mechanic (Research Facility)	22.27
23430 - Heavy Equipment Mechanic	24.09
23440 - Heavy Equipment Operator	26.66
23460 - Instrument Mechanic	25.29
23465 - Laboratory/Shelter Mechanic	23.44
23470 - Laborer	12.80
23510 - Locksmith	19.47
23530 - Machinery Maintenance Mechanic	29.74
23550 - Machinist, Maintenance	20.67
23580 - Maintenance Trades Helper	20.86
23591 - Metrology Technician I	25.29
23592 - Metrology Technician II	26.47
23593 - Metrology Technician III	27.44
23640 - Millwright	23.20
23710 - Office Appliance Repairer	20.43
23760 - Painter, Maintenance	22.10
23790 - Pipefitter, Maintenance	26.83
23810 - Plumber, Maintenance	26.03
23820 - Pneudraulic Systems Mechanic 23850 - Rigger	24.75 28.15
23870 - Scale Mechanic	22.24
23890 - Sheet-Metal Worker, Maintenance	28.32
23910 - Small Engine Mechanic	17.87
23931 - Telecommunications Mechanic I	22.23
23932 - Telecommunications Mechanic II	25.08
23950 - Telephone Lineman	22.85
23960 - Welder, Combination, Maintenance	20.67
23965 - Well Driller	25.40
23970 - Woodcraft Worker	24.75
23980 - Woodworker	16.81
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	12.74
24580 - Child Care Center Clerk	17.75
24610 - Chore Aide	11.04
24620 - Family Readiness And Support Services	14.97

Coordinator		
24630 - Homemaker		19.78
25000 - Plant And System Operations Occupations		
25010 - Boiler Tender		28.14
25040 - Sewage Plant Operator		30.12
25070 - Stationary Engineer		28.14
25190 - Ventilation Equipment Tender		22.77
25210 - Water Treatment Plant Operator		30.12
27000 - Protective Service Occupations		
27004 - Alarm Monitor		22.53
27007 - Baggage Inspector		12.46
27008 - Corrections Officer		28.25
27010 - Court Security Officer		28.63
27030 - Detection Dog Handler		20.45
27040 - Detention Officer		28.25
27070 - Firefighter		26.62
27101 - Guard I		12.46
27102 - Guard II		20.45
27131 - Police Officer I		28.20
27132 - Police Officer II		31.34
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		11.87
28042 - Carnival Equipment Repairer		12.49
28043 - Carnival Equpment Worker		10.24
28210 - Gate Attendant/Gate Tender		15.40
28310 - Lifeguard		11.52
28350 - Park Attendant (Aide)		17.23
28510 - Recreation Aide/Health Facility Attendant		12.57
28515 - Recreation Specialist		16.48
28630 - Sports Official		13.72
28690 - Swimming Pool Operator		20.30
29000 - Stevedoring/Longshoremen Occupational Services		20.10
29010 - Blocker And Bracer		29.18
29020 - Hatch Tender		29.18
29030 - Line Handler		29.21
29041 - Stevedore I		28.02 33.40
29042 - Stevedore II		33.40
30000 - Technical Occupations 30010 - Air Troffic Control Specialist Contor (HEO)	(see 2)	35.77
30010 - Air Traffic Control Specialist, Center (HFO) 30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	24.66
30012 - Air Traffic Control Specialist, Station (Tri-O)	(see 2)	27.16
30021 - Archeological Technician I	(SCC 2)	18.05
30022 - Archeological Technician II		20.17
30023 - Archeological Technician III		26.16
30030 - Cartographic Technician		28.17
30040 - Civil Engineering Technician		25.49
30061 - Drafter/CAD Operator I		20.33
30062 - Drafter/CAD Operator II		22.74
30063 - Drafter/CAD Operator III		25.36
30064 - Drafter/CAD Operator IV		30.87
30081 - Engineering Technician I		16.94
30082 - Engineering Technician II		19.03
30083 - Engineering Technician III		23.33
30084 - Engineering Technician IV		26.37
30085 - Engineering Technician V		32.26
30086 - Engineering Technician VI		39.04

30090 - Environmental Technician		24.02
30210 - Laboratory Technician		23.26
30240 - Mathematical Technician		28.17
30361 - Paralegal/Legal Assistant I		18.47
30362 - Paralegal/Legal Assistant II		22.89
30363 - Paralegal/Legal Assistant III		28.00
30364 - Paralegal/Legal Assistant IV		33.87
30390 - Photo-Optics Technician		28.17
30461 - Technical Writer I		22.46
30462 - Technical Writer II		27.49
30463 - Technical Writer III		32.96
30491 - Unexploded Ordnance (UXO) Technician I		22.74
30492 - Unexploded Ordnance (UXO) Technician II		27.51
30493 - Unexploded Ordnance (UXO) Technician III		32.97
30494 - Unexploded (UXO) Safety Escort		22.74
30495 - Unexploded (UXO) Sweep Personnel		22.74
30620 - Weather Observer, Combined Upper Air Or	(see 2)	25.36
Surface Programs	(355 2)	20.00
30621 - Weather Observer, Senior	(see 2)	27.49
31000 - Transportation/Mobile Equipment Operation Occupation		27>
31020 - Bus Aide	713	13.60
31030 - Bus Driver		17.32
31043 - Driver Courier		15.16
31260 - Parking and Lot Attendant		11.11
31290 - Shuttle Bus Driver		16.04
31310 - Taxi Driver		13.55
31361 - Truckdriver, Light		16.04
31362 - Truckdriver, Medium		16.92
		20.72
31363 - Truckdriver, Heavy		20.72
31364 - Truckdriver, Tractor-Trailer		20.72
99000 - Miscellaneous Occupations		10.20
99030 - Cashier		10.29
99050 - Desk Clerk		13.86
99095 - Embalmer		30.13
99251 - Laboratory Animal Caretaker I		11.36
99252 - Laboratory Animal Caretaker II		12.50
99310 - Mortician		30.13
99410 - Pest Controller		16.64
99510 - Photofinishing Worker		16.36
99710 - Recycling Laborer		18.30
99711 - Recycling Specialist		20.76
99730 - Refuse Collector		16.90
99810 - Sales Clerk		12.06
99820 - School Crossing Guard		13.75
99830 - Survey Party Chief		31.79
99831 - Surveying Aide		18.08
99832 - Surveying Technician		24.80
99840 - Vending Machine Attendant		14.51
99841 - Vending Machine Repairer		19.29
99842 - Vending Machine Repairer Helper		16.68

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.50 per hour or \$140.00 per week or \$606.67 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved,

or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.